

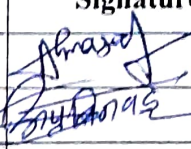

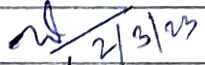


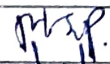

Date: 02/03/2023


**Notice**


Following committee members of dead stock verification are requested to attend meeting in AC Seminar Hall on 03/07/2023 at 11.30 am.


**Meeting agenda:-**

1. Formation of teams to verify dead stock at different departments
2. Understanding of necessity & corrective actions during verification process.
3. Understanding of format required to fill & submit after dead stock verification
4. Finalizing the required time to complete the task & submission of report.

Sr. No.	Name of Faculty	Verification Department	Signature
1	Prof. A.R. Masal	Computer Science & Engg	
2	Prof. A.P. Binavade	E&Tc Engg	
3	Prof. A.A. Kamble	Mechanical Engg	
4	Prof. S.R. Koli	Electrical Engg	
5	Prof. S.R. Takale	Civil Engg	
6	Mr. D.S. Tambve	Computer Science & Engg	
7	Mr. S.P. Mhetre	Mechanical Engg	
8	Mr.S.A. Patil	Civil Engg	

  
Prof. A.R. Masal  
Chairman

  
Dr. S.G. Kulkarni  
Vice Principal

  
Dr. K.J. Karande  
Principal



## minutes of meetings:-

The meeting is held on 03/08/2023 at board room, following points are discussed.

1) Review of the previous meetings.

2) Dead stock verification processes -

All requirements during deadstock verification process like deadstock number, central and lab deadstock verification, summarization of overall report in communication with lab Incharge and head of department.

3) Format

required format shared on official Mail-ID to be filled and submit before while writing format complete the process by putting complete name of equipment, dead stock number, quantity and cost.

4) The over labs and central dead stock register should be verified and submit to report on before 13/08/2023

Prof. Manoj. A. P.

APB - ~~Signature~~

AAK -

SRK - ~~Signature~~

SRT - ~~Signature~~

DST - ~~Signature~~

SAM - ~~Signature~~

SA P - ~~Signature~~





Savitribal Phule Shikshan Prasarak Mandal's  
**SKN SINHGAD COLLEGE OF ENGINEERING**

(Approved by AICTE & Affiliated to PAH Solapur University, Solapur)  
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Date: 16/01/2024

## Notice

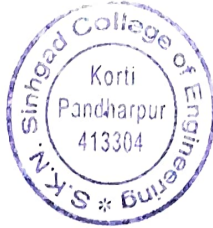
Following committee members of dead stock verification are requested to attend meeting in board room on 17/01/2024 at 3.00 PM

### Meeting agenda:-

1. Review of previous meeting held
2. Formation of teams to verify dead stock at different departments
3. Understanding of necessity & corrective actions during verification process.
4. Understanding of format required to fill & submit after dead stock verification
5. Finalizing the required time to complete the task & submission of report.

Sr. No.	Name of Faculty	Signature
1	Prof. A.P. Binavade	
2	Prof. A.A. Kamble	
3	Prof. S.R. Koli	
4	Prof. S.R. Takale	
5	Mr. D.S. Tambve	
6	Mr. S.P. Methre Methre	
7	Mr.S.A. Patil	

Prof. A.R. Masal  
Chairman



Dr. K.J. Karande  
Principal



## Minutes of Meetings:-

The meeting is held on 17/01/2024 at board room. following points are discussed.

1] Review of the previous meeting

2] Dead stock verification process.

All requirements during dead stock verification process like dead stock number, central and lab dead stock verification, summarization of overall report in communication with lab Incharge and head of department.

3] Format

Required format shared on official mail ID. to be filled and submit before while writing format. complete the process by putting complete name of equipment dead stock number quantity and cost.

4] The over labs and central dead stock register should be verified and submit the report on before 31/01/2024

Prof. A. R. Masal.

APB - ~~APB~~

APK - ~~APK~~

SKR - ~~SKR~~

SKT - ~~SKT~~

DST - ~~DST~~

SPM - ~~SPM~~

SAP - ~~SAP~~